

Nirod Upeksha Perera

Warehouse and Finance Expert



TCI +16493334365
Male +9607468439



nirodperera@gmail.com



Nirod Perera



PERSONAL PROFILE

- **Full Name:** K.A.Nirod Upeksha Perera
- **Date of Birth:** 21st December 1994
- **Nationality:** Sri Lankan

AREAS OF EXPERTISE

- Warehouse Management
- Inventory Control
- Supply Chain Optimization
- Financial Oversight
- Procurement and Purchasing
- Vendor Management
- Cross-functional Collaboration
- Quality Assurance
- Pre-opening Operations
- Team Leadership
- Cost-efficiency Enhancement
- Process Streamlining

PROFESSIONAL QUALIFICATIONS

Supply Chain Management Diploma

- IQN UK Institute

Cost Controller Training

- SOFITEL Bahrain Zallaq Sea & Spa Luxury Hotel
- Duration: 6 Months

Store Management Training

- Paradise Toys (PVT) LTD, Sri Lanka
- Duration: 1 Year

CMA Foundation Level

- CHFMA Institute

English Language Course

- De La Salle Institute

PROFILE SUMMARY

Experienced professional with a background in luxury hospitality and manufacturing. Adept in Warehouse management, supply chain operations, and financial oversight. Seeking to leverage skills in optimizing processes, ensuring quality, and driving operational excellence for a growth-focused organization.

WORK EXPERIENCE

S. Storekeeper

09 Sep 2024 – Present

The Waterloo Hotel Management (Corporate), Turks and Caicos Islands.

- Managed warehouse operations across three resorts overseeing inventory control, stock rotation, supply chain efficiency for all departments.
- Supervised and trained warehouse staff and drivers, enforcing safety protocols, workflow standards, and productivity improvements.
- Coordinated maintenance schedules and spare parts management for all resort vehicles and ensuring operational readiness.
- Collaborated with cross functional teams and the corporate office to optimize costs, implement efficiency initiatives and support overall resorts operations.

Income Auditor

01 Jun 2023 – 16 Aug 2024

The Ritz-Carlton Maldives, Fari Islands, Malé, Maldives

- Conduct daily audits of transactions for accuracy in room revenue, guest charges, and F&B sales. Rectify any discrepancies promptly.
- Ensure adherence to financial protocols through regular departmental audits. Uphold internal controls and regulatory standards.
- Analyze financial data to detect trends and process enhancements. Collaborate on refining revenue-related procedures.

Finance & Store Executive

Nov 2021 - May 2023

The Ritz-Carlton Maldives, Fari Islands, Malé, Maldives

- Spearheaded store management activities, overseeing inventory control and procurement processes.
- Ensured accurate stock levels, timely replenishment, and effective utilization of resources.
- Collaborated with cross-functional teams to optimize cost-efficiency while maintaining high-quality standards.

Pre-opening Store In-Charge cum Purchasing

Mar 2021 – Oct 2021

The Ritz-Carlton Maldives, Fari Islands, Malé, Maldives

- Led the setup and organization of store operations before the resort's grand opening.
- Managed purchasing activities, collaborating closely with vendors to secure optimal deals.
- Established inventory tracking systems to ensure efficient stock management.

CERTIFICATIONS

Food Safety Manager Certification

ServSafe

- Issued: Sep 2022
- Expires: Sep 2027

TECHNICAL SKILLS

- Supply Chain Management (SCM)
- Oracle Financial Management
- Financial Modeling and Control (FMC)
- Micros (POS) Systems
- Sun System (Accounts Payable)
- Microsoft Word, Excel, Outlook
- Yellow Dog (cost & inventory)

EDUCATION

G.C.E. Advanced Level - 2013

- St. Anthony's College, Wattala

G.C.E. Ordinary Level - 2010

- St. Anthony's College, Wattala

LANGUAGES

- **Sinhala** – Native
- **English** – Fluent
- **Hindi**

REFERENCES

Mr. Anton Perera

Director of Finance at M Gallery Hotel, Qatar.

Former Director of finance at SOFITEL Zallaq Thalassa Sea & Spa, Bahrain.
Contact: (+974) 31246664

Email: Anton.Perera@Accor.com

Mr. Nuwan Tharaka

Former Assistant Finance Controller at Faarufushi Maldives.

Contact: (+94) 715494927

Email: Tharakanst@gmail.com

MS. Marjorie Cacacha

Resort Manager at Vellasaru Maldives. Former Resort Manager at Faarufushi Maldives.

Contact: (+960) 7773579

Email: Margecathan@yahoo.com

Store Manager

Oct 2019 - Feb 2021

Faarufushi Maldives

- Directed store operations at a luxury 5-star resort with 80 villas, part of a prominent hotel group.
- Oversaw inventory control, vendor relationships, and efficient stock rotation.
- Contributed to the resort's recognition as the best honeymoon beach resort in 2019.

Store and Receiving Executive

Dec 2017 - Oct 2019

Sofitel Bahrain Zallaq Thalassa Sea & Spa

- Managed store activities at a 5-star luxury hotel with 262 rooms, ensuring smooth operations.
- Coordinated receiving, storage, and distribution of goods while maintaining high standards of quality.
- Fostered effective communication with various departments to meet diverse operational needs.

Storekeeper

Nov 2016 - Nov 2017

Sofitel Bahrain Zallaq Thalassa Sea & Spa

- Demonstrated strong organizational skills in overseeing store operations within a luxury hotel.
- Maintained accurate inventory records and streamlined stock replenishment processes.
- Supported seamless coordination between departments to enhance overall efficiency.

Receiving Clerk

Dec 2015 - Nov 2016

Sofitel Bahrain Zallaq Thalassa Sea & Spa

- Efficiently managed the receiving and inspection of goods, ensuring adherence to quality standards.
- Collaborated with suppliers to resolve discrepancies and maintain accurate inventory records.
- Facilitated smooth communication between the procurement team and other departments.

Assistant Store Manager

Jan 2015 - Dec 2015

Paradise Toys

- Played a pivotal role in supply management, production supervision, and quality control for educational toys.
- Ensured seamless production line operations, cost-effective processes, and timely product dispatch.
- Contributed to the overall management of a manufacturing and exporting company.

Management Trainee

Apr 2014 - Dec 2014

Paradise Toys

Retail Cashier

Sep 2013 - Apr 2014

Arpico Supercenter

EXTRA CURRICULAR ACTIVITIES

- College prefect since 2008 to 2012.
- Member of the College Rugby team.
- Member of the College Football team.